

11 June 2008

Dear Councillor

COMMUNITY COMMITTEE

A meeting of the Community Committee will be held at the Council Offices, London Road, Saffron Walden, on Thursday 19 June 2008 at 7.45 pm or at the conclusion of the question and answer session whichever is the earlier.

Yours faithfully

JOHN MITCHELL

Interim Chief Executive

At 7.00 pm there will be a presentation on the Lifeline service.

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements, subject to having given two working days prior notice.

A G E N D A PART I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 13 March 2008 (attached).
- 3 Business arising.
- 4 **Lead Officer's report** (5 minutes) *Pages 1/4 – 2/4*
This report updates Members on matters arising from the Minutes that are not otherwise on this agenda, and information items arising since the last meeting of this Committee.
- 5 **Committee Work Programme 2008 – 2009** (5 minutes)
This report advises the Committee of known issues that will be submitted to the Committee for decision and the dates when Members can expect reports.
- 6 **Area Forum update** (10 minutes) – to follow
- 7 **Budgetary Control** (15 minutes) – to follow
- 8 **New Thaxted Day Centre** (5 minutes) *Pages 1/8 – 4/8*
This report is to update the Committee on the current financial position for the procurement of the new Thaxted Day Centre.

- 9 **Draft Homelessness Strategy** (10 minutes) *Pages 1/9 – 64/9*
This report advises the Committee of the requirement under the Homelessness Act 2002 for all local authorities to have a Homelessness Strategy and for there to be a review of homelessness within their district and a new strategy written every five years. Uttlesford's first Homelessness Strategy was published in 2003 and a new strategy needs to be in place before the end of July 2008.
- 10 **Housing Initiative Task Group Minutes** (10 minutes) – to follow
- 11 **Land adjacent to Hamel Way, Widdington** (5 minutes) *Pages 1/11 – 7/11*
This report advises the Committee of a request from Widdington Parish Council to regularise the position relating to their use of District owned land at Hamel Way, currently used as a residents' play area, by granting them a formal lease for this land.
- 12 **Greenways Play Area** (10 minutes) *Pages 1/12 – 3/12*
The purpose of this report is to update Members on recent developments regarding the Greenways Play area and to seek Members' views on the installation of new play equipment in this area.
- 13 **Mountfitchet Multi-Use Games Area** (10 minutes) *Pages 1/13 – 4/13*
This report seeks Members' agreement to progress with the installation of a multi-use games area on The Green, Stoneyfield Drive, Stansted.
- 14 **Operation Highbrow Review** (10 minutes) *Pages 1/14 – 4/14*
At an earlier meeting Members of this Committee requested a further report on our response to the Lebanese evacuation to better understand the response from other authorities. This report reviews Uttlesford District Council's response to the Lebanese crisis of July 2006 and identifies how a cost efficient response might be delivered in the likelihood of a similar incident in the future.
- 15 **Housing Audit Inspection Report** (10 minutes) *Pages 1/15 – 10/15*
The Audit Commission Housing Inspectorate undertook an inspection of the Council's Community Housing Service in January 2008. This report provides the Committee with details of the outcome of the inspection and seeks approval of an action plan to respond to recommendations made by the Audit Commission within their report.
- 16 **Tenant Forum Minutes** (5 minutes) *Pages 1/16 – 6/16*
This report provides the Committee with the draft Minutes of the previous meeting of the Tenant Forum, which covers the District. There are no specific financial or risk assessments relating to this report.

P A R T II

(Consideration of a report containing exempt information within the meaning of s.100I and paragraph 1 of Part 1 of Schedule 12A of the Local Government Act 1972)

- 17 **Redevelopment of Holloway Crescent** (10 minutes) – to follow

This report updates Members of the Committee on the decision made by the Housing Initiative Task Group on their preferred partner for the redevelopment of Holloway Crescent.

To: - Councillors E C Abrahams, E L Bellingham – Smith, R Chamberlain, E W Hicks, S J Howell, J E Hudson, J E Menell, M J Miller, D J Morson, J A Redfern, D J Sadler, **S V Schneider**, G Sell, C C Smith and A C Yarwood.

Lead Officer: Diane Burridge
Democratic Services Officer: Rebecca Procter

MEETINGS AND THE PUBLIC

Members of the public are welcome to attend any of the Council's Committee meetings and listen to the debate. All agendas, reports and minutes can be viewed on the Council's website www.uttlesford.gov.uk.

Members of the public and representatives of parish and town councils are now permitted to speak at the meetings. You will need to register with the Committee Officer by 2.00 pm on the Friday before the meeting. An explanatory leaflet has been prepared which details the procedure and is available from the Council offices at Saffron Walden and Great Dunmow.

The agenda is split into two parts. Most of the business is dealt with in Part 1 which is open to the public. Part II includes items which must be discussed in the absence of the press or public, as they might deal with information which is personal or sensitive for some other reason. You will be asked to leave the meeting before Part II items are discussed.

You are entitled to see any of the background papers that are listed at the end of each report.

If you want to inspect background papers or speak before a meeting please contact Maggie Cox on 01799 510369, Rebecca Procter on 01799 510 433, Cathy Roberts on 01799 510434 or Peter Snow on 01799 510430 or by fax on 01799 510550.

FACILITIES FOR PEOPLE WITH DISABILITIES

The Council Offices has facilities for wheelchair users, including lifts and toilets. The Council Chamber has an induction loop so that those who have hearing difficulties can hear the debate.

If you are deaf or have impaired hearing and would like a signer available at a meeting, please contact Peter Snow on 01799 510430 or email psnow@uttlesford.gov.uk as soon as possible prior to the meeting.

FIRE/EMERGENCY EVACUATION PROCEDURE

If the fire alarm sounds continuously, or if you are instructed to do so, you must leave the building by the nearest available exit. You will be directed to the nearest exit by Committee staff. It is vital you follow their instructions.

- You should proceed calmly; do not run and do not use the lifts.
- Do not stop to collect personal belongings.
- Once you are outside, please do not wait immediately next to the building.
- Do not re-enter the building until told to do so.